Lamont Elementary School Council
Hybrid Meeting held on Jan 23, 2025
Meeting Minutes

In Attendance:

Heather Rideout, Krista Skinner, Colleen Holowaychuk, Carla Kwiatowski, Jacy Froland, Jessie Ouellet, Reena Swaile, Leslie Pavan (A.P.), Marlis Marler (Principal)

1. **Call to Order:**
   Heather Rideout called the meeting to order at 6:05
   Minutes taken by Krista Skinner.

2. **Approval of Agenda:**
   Jacy moved to approve the meeting agenda. Jessie seconded.

3. **Approval of Minutes:**
   December Meeting Minutes approved by Jessie and seconded by Carla.

4. **Principal Report** (Presented by Marlis)
   • Calendar was approved for 2025/2026 (attached)
   • Railway safety presentation today
   • Cereal Drive will wrap up Feb 5th
   • GOA assessments currently underway
   • Valentines Day Carnival set for Friday February 14th
   • Fees
   　◦review current fees
   　◦Parent survey coming out Friday, January 24th
   　◦Will review again in February/March (will need to sign a declaration then regarding the fees)

5. **Trustee Report:**
   Lamont Elementary School Council Trustee Report – January 2025

   2025-2026 Student Registration Process
   Feb 10-24, 2025. All students need to register whether they wish to attend their designated school or not.
   Kindergarten Registration will begin Feb 1, 2025, and remains open year-round.
   New students to the division are also open year-round.
   2025 Trustee Elections Bylaws passed
   In preparation for the 2025 municipal election, the Board passed two bylaws.
   o Establishment of Wards and Electoral Subdivisions
   o The Rules and Procedures for the Conduct of School Trustee Elections

No. 011/2024 Record Checks Required for Trustee Nominations
o Must be issued no earlier than 12 months prior to the date of the election to which the nomination pertains. Record check reports must be dated on October 20, 2024, or later to be valid for the October 20, 2025, election.

Division Calendar 2025-2026 and 2026-2027
Early out every Wednesday for collaborative time.
Naming of the Sherwood Park Replacement School
New name is Forest Grove School
o This new School brings together two school communities, Sherwood Heights Junior High and Ecole Campbelltown Elementary into a new K-9 dual track French immersion school.

School Fee Parameters approved
Fees can only be increased by 2%. Anything exceeding will require explanation with executive team and very good reasoning.
Fee waivers are based on low-income cut-off information from Statistics Canada indexed annually.
Data breach through Power School (All families received a letter from EIPS with more detailed information) 80 million people affected worldwide.
EIPS system was not breached, however, as soon as we learned of this incident, we initiated our security protocols, including engaging cybersecurity specialists.
What happened? On Jan 8, 2025, Elk Islands Public Schools was notified by PowerSchool—a third-party software vendor whose platform we, and many other schools in North America and around the world, use to store student and staff information—of a data breach. We've been informed by PowerSchool that the incident is contained and there is no evidence of continued unauthorized activity in the PowerSchool platform. We are not aware of any data misuse at this point.
o PowerSchool has advised it has received confirmation the data accessed by the unauthorized user has been deleted and that no copies of this data were posted online.

Are accounts through PowerSchool secure?
Usernames and passwords were not impacted in this breach.
Who is affected?
All current and former EIPS students who attended EIPS from 2009 onwards and current and former staff who had a PowerSchool account from 2009 onwards.
What data was impacted?
EIPS has completed a thorough review of impacted data and can confirm the following data was accessed as a result of this incident:
o Students: name, date of birth, grade level, mailing address, Alberta Student Number, parent/guardian names, home phone number, graduation year and some emergency contact and medical information (for example, doctors names and phone numbers)

o Staff: name, work email address, employee ID, PowerSchool username
o Documents (for example, birth certificates) uploaded within PowerSchool were not impacted as a result of this incident.
o No staff or student photos were accessed in this incident.
o no financial information (including credit cards) was accessed or stored in PowerSchool.

 Volunteer Opportunity - Audit Committee
o Closing Date: March 7, 2025, Open To: External candidates only
o Job Description: Audit Committee Community Members (two positions available)
o Volunteer position. Honorarium of $100/meeting and reimbursement for mileage Approximately two meetings per year.
o Meetings take place during regular business hours, one in the spring—usually in May or June—and one in the fall—usually in November.
o Community members will serve on the Audit Committee for a two-year term and may apply to serve additional two-year terms.
o The successful candidates will serve on the Audit Committee which reports to the Board of Trustees and assists in ensuring the assets of Elk Island Public Schools are preserved and resources utilized, as approved.
o See the EIP Website for more information which includes qualifications and responsibilities.

COSC Meeting Dates
The next COSC meeting will be held on Wednesday February 5, 2025, at EIPS Central Office in Sherwood Park. Meetings are always available to join virtually.
Next Board Meeting
The next board meeting will be held on Thursday January 23, 2025.

6. **Town of Lamont Report:**
Lamont Elementary School - Town Council Report January 2025

Communities Priorities Survey
Survey link can be found on Facebook.
Lamont's History Corner
Thank you to Trudy Harrold who generously donated her time to sort and display various artifacts and articles to create a history corner at the town office.
Free Public Skate and Shiny
See the schedule on the website or Facebook.
Upcoming Council Meetings
Second and fourth Tuesdays of the month 7pm. Always live streamed on Facebook.
Next meeting is January 28, 2025.
The Town of Lamont FB Page is always a great place to look for information.

7. **LUBA Report**

     Nobody from LUBA present

8. **Old Business**

     None

9. **New Business**:

     None

11. **Date of Next Meeting**: February 27, 2025 at 6:00

                                             and scheduled April 24, 2025 at 6:00

12. Meeting adjourned by Heather Rideout at 6:42 pm

EIPS DIVISION CALENDAR **2025-26**

Elk Island Public Schools

☐ Regular School Day   ▨ No School for All Students and Staff   ☆ First Instructional Day – semesters 1 & 2

◯ Early Dismissal for Students – one hour early every Wednesday   ◖ No School for Students – Professional Learning Day/Operational Day

Important Dates

Aug 26	Professional Learning Day
Aug 27	Operational Day
Aug 28	Classes Begin
Sept 1	Labour Day – holiday
Sept 30	National Day for Truth and Reconciliation – Division closure
Oct 3	Professional Learning Day
Oct 13	Thanksgiving Day – holiday
Nov 10 - 14	November Break
Nov 11	Remembrance Day – holiday
Nov 17	Classes Resume
Dec 22 - Jan 2	Christmas Break
Dec 25	Christmas Day – holiday
Jan 1	New Year's Day – holiday
Jan 5	Classes Resume
Jan 28	Professional Learning Day
Jan 29	Second Semester Begins
Feb 5 - 6	North Central Teachers Convention
Feb 16	Family Day – holiday
Mar 6	Professional Learning Day
Mar 23 - 27	Spring Break
Mar 30	Classes Resume
Apr 3	Good Friday – holiday
Apr 6	Easter Monday – Division closure
May 1	Professional Learning Day
May 18	Victoria Day – holiday
June 21	National Indigenous Peoples Day
Jun 23	Last Instructional Day
Jun 24	Operational Day

AUGUST 2025

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SEPTEMBER 2025

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EIPS KINDERGARTEN CALENDAR 2025-26

Elk Island Public Schools

Legend:
- No School for All Students and Staff
- Early Dismissal for Students – one hour early every Wednesday
- First Day of Class
- No School for Students – Professional Learning Day/Operational Day

SCHEDULE A:
Mondays, Thursdays and select Wednesdays

SCHEDULE B:
Tuesdays, Fridays and select Wednesdays

Important Dates

Date	Event
Aug 26	Professional Learning Day
Aug 27	Operational Day
Aug 28	First Instructional Day Schedule A
Aug 29	First Instructional Day Schedule B
Sept 1	Labour Day - holiday
Sept 4	First Day of Kindergarten Busing
Sept 30	National Day for Truth and Reconciliation – Division closure
Oct 3	Professional Learning Day
Oct 13	Thanksgiving Day – holiday
Nov 10 - 14	November Break
Nov 11	Remembrance Day – holiday
Nov 17	Classes Resume
Dec 22 - Jan 2	Christmas Break
Dec 25	Christmas Day – holiday
Jan 1	New Year's Day – holiday
Jan 5	Classes Resume
Jan 28	Professional Learning Day
Feb 5 - 6	North Central Teachers' Convention
Feb 16	Family Day – holiday
Mar 6	Professional Learning Day
Mar 23 - 27	Spring Break
Mar 30	Classes Resume
Apr 3	Good Friday – holiday
Apr 6	Easter Monday – Division closure
May 1	Professional Learning Day
May 18	Victoria Day – holiday
June 21	National Indigenous Peoples Day
Jun 22	Last Instructional Day Schedule A
Jun 23	Last Instructional Day Schedule B
Jun 24	Operational Day

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SEPTEMBER 2025

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OCTOBER 2025

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NOVEMBER 2025

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DECEMBER 2025

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FEBRUARY 2026

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MARCH 2026

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APRIL 2026

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JUNE 2026

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JULY 2026

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